

**SAN ANTONIO RIVER AUTHORITY LAND USE APPLICATION  
RIVER AND CREEK CROSSINGS**

**1. APPLICANT INFORMATION:**

Legal Name of Applicant: (Name and Address of entity acquiring land right)

Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**2. APPLICANT'S STATUS (please check box):**

- Individual       Partnership       Corporation       Government       Other

**3. LAND RIGHT REQUESTED (please check box):**

- Purchase License to Cross River/Creek where the River Authority owns bed and banks
- Other (description of use): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**4. PROJECT DESCRIPTION & DOCUMENTATION CHECKLIST:**

Description of the project on company letterhead detailing the following information:

- a) Type of system, facility, or use, (e.g. pipeline, road)
- b) Related structures and facilities
- c) Summary letter of project specifics and needs
- d) Physical specifications (**length, width, grading, depth, etc.**)
- e) Duration of use
- f) Volume or amount of product to be transported
- g) Duration and timing of construction
- h) Temporary work areas needed for construction
- i) Survey with metes and bounds property description. A link to the survey standards is located here: <https://www.sara-tx.org/resources/surveying-standards-crossings>
- j) Plan & Profile of Installation. The link for Engineering Standards for River Crossings is located here: <https://www.sara-tx.org/resources/engineering-review-requirements-pipeline-crossings-streams>
- k) Methods of environmental protection (spills, maintenance, etc.)
- l) Vicinity map showing exact location including latitude and longitude
- m) If applicable, please include copies of access easements adjacent to proposed easement
- n) SWP3 with Plan and Profile (Stormwater Pollution Prevention Plan)
- o) Photographs of crossing location prior to construction

***INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANT.***

5. **ADMINISTRATIVE FEES** are prescribed by the San Antonio River Authority Ordinance.
  - a) The Schedule of General Fees can be found at <https://www.sara-tx.org/sites/default/files/2019-06/Real-Estate-Fees.pdf>.
  - b) The application fee for this application is \$5,000. If accepted there will be an additional \$5,000 administration fee to process the application in addition to any consideration for the cost of the land rights.
  - c) Only checks are accepted and made payable to the San Antonio River Authority. Payment of application fee must accompany the land use application.
  - d) Applications may take up to 16 weeks to process.
  - e) Fee's do not include consideration for the acquisition of the requested rights. Consideration cost will be determined following the approval of the application. Please contact the River Authority with questions regarding consideration.
6. A River Authority Environmental Investigator will need to conduct a pre-site assessment and post-site assessment. If the application is finalized, all applicants must contact an Environmental Investigator within 72 hours prior to starting construction and remain in contact throughout the process.
7. **AS-BUILTS NEED TO BE SUBMITTED TO THE RIVER AUTHORITY UPON FINALIZATION. FAILURE TO DO SO MAY RESULT IN TERMINATION OF LICENSE.**
8. **Please send completed Application and fee to Gray Eck at the following address:**

Gray Eck  
Real Estate Supervisor  
San Antonio River Authority  
600 E. Euclid  
San Antonio, Texas 78212-4405  
(210) 302-3628  
geck@sara-tx.org