



SAN ANTONIO
RIVER AUTHORITY

Utilities Development Advisory Committee (UDAC)

Member Duties

UDAC members shall:

- Advise and assist the River Authority in adopting land use assumptions.
- Review CIPs and file written comments with the River Authority Board of Directors.
- Monitor and evaluate implementation of CIPs.
- File semiannual reports with the Board of Directors with respect to the progress of the CIPs and report to the Board any perceived inequities in implementing the plan or imposing the impact fee.
- Advise the River Authority Board of Directors of the need to update or revise the land use assumptions, CIPs, and impact fees.
- Prepare for, attend, and participate in all UDAC meetings (failure to attend two consecutive meetings may constitute grounds for removal and replacement).
- Report to the River Authority regarding development activity that may impact the River Authority's service areas or system operations.
- Provide input to assist the River Authority in providing quality service delivery.
- Promote the exchange of information between the organization or stakeholder group represented by the member and the UDAC.
- Review and advise River Authority staff concerning other related development fees and charges.
- Attend regular meetings as scheduled by the River Authority staff.

Nominations and Appointments

River Authority staff may solicit nominees for UDAC membership individually or from stakeholder groups seeking to participate on the UDAC. Board members may also offer informal input concerning nominees or individuals being considered for nomination.

Each nominee must complete an application addressing his or her willingness to serve and ability to meet the requirements of the UDAC. Nomination applications must also identify each applicant's nominator (although self-nominations are permitted), and include information concerning each nominee's connection(s) with the stakeholder group he or she intends to represent. In addition,

nominees from the real estate, development, and building industries must be associated with a project in one of the River Authority's service areas.

River Authority staff, through a nomination selection team, will recommend nominees to the Operations Committee, which will then develop and present a final recommendation on UDAC membership for approval by the Board.

Terms of Appointment

UDAC members will serve staggered three-year terms beginning September 1st and expiring August 31st of each year. In 2020, the River Authority will use a lottery process to determine which of the staggered terms will be served by each of the UDAC members. The co-chairs will draw lots to determine which of the two will be selected for the initial two- and three-year terms.

Terms for the remaining members will also be determined by lottery, with four members appointed for two-year terms and five for three-year terms.

If deemed necessary by River Authority staff to maintain diversity and fair representation, a UDAC member may serve beyond their term limit until an appropriate replacement can be appointed.

The River Authority Utilities Department shall maintain records of the members' terms.

The nominations processes for expiring terms will be initiated no later than May 1st of the expiring term's conclusion on August 31st.

Resignations or Replacement Appointments

Members considering resignation from the UDAC are strongly encouraged to provide notice of said intent to the UDAC and River Authority. If feasible, such members should remain active until a suitable replacement can be appointed. River Authority staff has the authority to appoint replacement UDAC members to serve for the remaining term of a resigning member.