

**SAN ANTONIO RIVER BASIN
ENVIRONMENTAL ADVISORY COMMITTEE OVERVIEW SAN
ANTONIO RIVER AUTHORITY**

Purpose

The primary function of the Environmental Advisory Committee (EAC) is to serve as the comprehensive public participation group that reviews and provides input on the environmental studies and programs at the San Antonio River Authority (River Authority). In addition to its other duties, the EAC acts as the Clean Rivers Program (CRP) Steering Committee. All EAC and CRP Steering Committees are open to the public.

Membership

Co-Chairs:

The advisory committee will be co-chaired by two individuals recommended by the River Authority Communications Committee and appointed by the River Authority Board of Directors; one representing Bexar County and one representing a downstream county.

Number of Members:

The EAC will have a maximum of 13 members, including co-chairs, but may vary from time to time. The EAC membership will be geographically and professionally diverse in order to make sure there is representation from throughout the San Antonio River Watershed with varied experiences/expertise within the committee membership.

Geographical representation of the EAC will be similar to that of the River Authority Board of Directors, with six EAC members from Bexar County and two each from Wilson, Karnes and Goliad Counties, but may vary from time to time. The thirteenth EAC member may be from outside River Authority's political district as a representative of the bay and estuaries. Geographical balance of the EAC members will take precedent over professional diversity as necessary.

The members of the EAC will include representation from the following interest groups to ensure professional diversity among the EAC membership (interest groups may have one or more slots available to them on the committee, as noted to the right):

Interest Group	Slots Available
Co-chairs	2
Academia	1
Agriculture	1
Bay and Estuary	1
Recreation	1
Business and Industry	3
Environmental	4
Total	13

Nominations and Appointments:

Identified EAC interest groups may offer a member nomination to River Authority staff by June 30 of each year. Members of the EAC will also be sought out by River Authority staff. Those seeking EAC membership must demonstrate to River Authority staff their connection(s) with the interest group they intend to represent.

At the August River Authority Board Communications Committee meeting, River Authority staff will provide the board committee the proposed list of EAC members along with a presentation regarding the activities of the

EAC from the previous fiscal year and the potential activities for the remainder of the current fiscal year. The River Authority Board Communications Committee and River Authority staff will review and select up to 13 EAC members that best create a diverse and representative committee. By committee motion, the EAC membership list will be submitted to the River Authority Board of Directors for approval and appointment.

RIVER AUTHORITY Intergovernmental and Community Relations shall maintain membership approval and appointment records.

Terms of Appointment:

Committee members will serve staggered three year terms. A lottery process will be used in August 2015 to initially select which terms are served by the members. The co-chairs will be excluded from this initial lottery and selected for a three-year term. The remaining members will be drawn in the lottery to determine four one-year terms, four two-year terms and the three remaining three-year terms.

If deemed necessary by River Authority staff to maintain a diverse and representative committee, an EAC member may serve beyond their term limit until an appropriate replacement can be approved and appointed by the River Authority Board of Directors.

River Authority Intergovernmental and Community Relations shall maintain membership term records.

Resignations or Replacement Appointments:

If a member decides to resign from the committee, they are encouraged to provide notice of intent to resign to the committee and remain active until a replacement can be selected. They are also encouraged to help the committee select a suitable replacement. Replacement members will be appointed by the River Authority Board of Directors for the remaining term of the resigning member.

EAC Member Duties

To fulfill the committee's purpose, as identified in this document, the EAC member duties will included, but not be limited to, the following:

- EAC members will be asked to provide input and feedback on River Authority projects, with a primary focus on the projects listed in the Natural Resource Protection Program, Sustainable Watershed Implementation Program and Watershed Modeling Studies and Planning Program.
- EAC members will be asked to review the Draft CRP Basin Highlights Report (or Basin Summary Report) and submit comments, questions and suggestions.

- EAC members will be asked to provide feedback on the CRP Coordinated Monitoring Schedule and offer any comments/suggestions on how to improve the CRP monitoring efforts.
- EAC members will be asked to submit project suggestions for River Authority staff to consider as they prepare for the next fiscal year budgeting process.
- EAC members will be encouraged to request information or presentations from RIVER AUTHORITY staff about environmental issues relevant to River Authority's mission.

EAC members are approved and appointed by River Authority's Board of Directors, and each EAC member is intended to represent a larger stakeholder interest group. EAC members are expected to share the information they receive from EAC meetings with the interest group they represent. In addition to the communication between EAC members and River Authority staff regarding EAC business, River Authority staff will also provide EAC members information for distribution by the EAC member to the interest group they represent. This will include, but not be limited to, River Reach Newsletters, news releases, Watershed Wise Warrior and Citizen Science information and public meeting and event notices.

Regular attendance is vital to the mission and objectives of the EAC. Members accept the duty and obligation to attend meetings and to provide advance notice to River Authority staff if they are unable to attend. River Authority Intergovernmental and Community Relations shall maintain attendance records. Repeated absences may be considered an abdication of the appointment and may be grounds for terminating a member's appointment at the recommendation of the full committee.

Order of Business and Schedule of Meetings

Meeting Schedules and/or Workshops:

The EAC will meet at least four times a year. Regular EAC meetings will be in September, November, March and June of each River Authority fiscal year (which runs from July 1 – June 30). In addition to the regular EAC meetings, River Authority may offer workshops to provide up-to-date information that would affect the committee objectives.

Meeting Procedures, Notice and Records:

- The EAC will conduct all meetings in accordance with the latest edition of Robert's Rules of Order.
- River Authority staff shall coordinate with the EAC members on finalizing the date/time of the EAC meetings.
- River Authority staff shall coordinate with the EAC co-chairs on the development of the EAC meeting agendas.
- River Authority staff shall be responsible for posting meeting notices. River Authority staff will send the finalized EAC agenda and accompanying background materials to the EAC members at least seven days prior to the meeting.
- River Authority staff shall prepare and maintain minutes of the committee meeting and provide the EAC with a copy of the meeting minutes.
- River Authority Intergovernmental and Community Relations shall maintain meeting agenda and minute records.
- All records are subject to the provisions of the Texas Public Information Act.

Public Information

In addition to any other applicable notification requirement, River Authority will issue media advisories, will post information on the River Authority website and will provide additional informational material to community and civic groups via email. Notices will also be posted at the River Authority Headquarters located on 100 E. Guenther Street, San Antonio, Texas 78204 and at its Environmental Services Center located at 600 E. Euclid San Antonio, Texas 78212.

New Member Orientation

A thorough orientation will be provided to all newly appointed committee members by River Authority staff prior to the September regular EAC meeting. The orientation is mandatory.

River Authority Intergovernmental and Community Relations shall maintain attendance records.

Fiscal Year 2019 Environmental Advisory Committee Membership List

Name	County	Term	Represents
Joedy Yglesias	Bexar	1 year	Environment
Scott Courtney	Bexar	1 year	Business & Industry
Jason Katcmorak	Wilson	1 year	Environment
Claire Barnhart Korth	Goliad	1 year	Agriculture
Richard K. Reed	Bexar	1 Year	Co-Chair
Maggie Hunt	Karnes	1 year	Co-Chair
Truett L. Hunt	Karnes	1 year	Business & Industry
Deepti Kharod	Bexar	2 years	Academia
Annalisa Peace	Bexar	2 years	Environment
Ginger Coleman	Wilson	2 years	Business & Industry
Wilfred Korth	Goliad	2 year	Recreation
David Reichert	Bexar	3 years	Environment
James Dodson	Victoria (Other)	3 years	Bay & Estuary